

MERCHANDISE RETURN FORM

For successful returns, be sure to get a tracking number from your carrier

**1 Complete this
Return Form**

2 Repack Merchandise

Carefully package the merchandise in its original container, if available. Enclose the completed Return Form with a copy of your original invoice.

3 Ship

Return your items to:
The EMP Museum Shop
325 5th Avenue N
Seattle, WA 98109

For your convenience, returns may be made within 30 days of purchase. For returns without an invoice, or items that are damaged, please contact customer service – **(206) 770-2774**. Customized items are not returnable. Items returned must be in new, unworn, unwashed condition with original tags attached.

Order #: _____ (located in the upper right-hand corner of invoice) Last Name: _____

Item # (Exp. 12021) Size Description Quantity Reason Code

Item # (Exp. 12021)	Size	Description	Quantity	Reason Code

Exchange for: Item _____ Size _____
 _____ Size _____

Return for Refund.

**If Damaged please explain: _____

Instructions:

- Return prepaid and insured by Parcel Post or carrier of your choice. We cannot be responsible for items which we do not receive. Please do not send COD. All COD packages will be refused.
- For returns or exchanges within 30 days of purchase, refunds and additional charges will be applied to the original form of payment.

Return Reason Codes:

- | | |
|--------------------|-----------------------|
| A. Too Small | F. Damaged/ Defective |
| B. Too Large | G. Unwanted |
| C. Poor Quality | H. Warehouse Error |
| D. Duplicate | |
| E. Not as pictured | |

Name _____

Address _____

Zip code _____

Email _____

Daytime Phone _____

The EMP Museum Shop
325 5th Avenue N
Seattle, WA 98109

Need Help? Call our customer service line **(206) 770-2774**
 You will receive an email notification on the receipt of your return.